



National Biodiversity and Business Network (NBBN) Manager Vacancy

Purpose of the Position: The Endangered Wildlife Trust (EWT) is one of the largest biodiversity conservation NGOs in southern Africa and is seeking to employ a National Biodiversity and Business Network (NBBN) Manager. The Endangered Wildlife Trust (EWT) launched the NBBN in 2013 to facilitate a reduction in the impact of business on biodiversity in South Africa by driving broad business action in the area of biodiversity mainstreaming. The NBBN facilitates the integration of biodiversity into business strategies and operations within various sectors, industries and through related stakeholders. It is an open and inclusive network designed to help raise awareness of biodiversity and sustainability issues within the business community and to encourage dialogue amongst stakeholders, as well as to provide pragmatic and practical support to facilitate the mainstreaming process. In the past two years, a key focus of the NBBN has been developing the Biological Diversity Protocol, a biodiversity accounting framework for business, which assists businesses to aggregate data from various sites across a company's value or supply chain and to measure impacts on biodiversity in a standardised way. The NBBN is now poised to oversee the roll-out of this tool and to drive improved performance in South African businesses through the application of this tool and the development of strategic partnerships to reduce biodiversity loss.

The EWT is looking for a dynamic, passionate, and confident person to lead the strategic development and management of the day-to-day activities of the NBBN. This person will be responsible for the strategic direction, operational management, and project development within the NBBN. This includes updating the existing strategy, promoting and developing the EWT's Biodiversity Disclosure Project offerings, presenting at events, developing and implementing projects with partners and stakeholders, and fundraising for the NBBN. The successful candidate should embody the EWT's values of passion, integrity, and innovation.

Key responsibilities:

- Lead the strategic development of the NBBN through the design and implementation of a five-year strategy for the NBBN.
- Build on existing EWT relationships with business to improve their biodiversity impact disclosure and improve their ratings.
- Promote and develop EWT's Biodiversity Disclosure Project toolkit, notably the Biological Diversity Protocol, and undertake annual biodiversity performance assessments of listed companies.
- Work with existing and new NBBN members on a long-term strategy to use BDP toolkit to drive business biodiversity impacts down.
- Develop effective strategic partnerships and relationships with international and national organisations, companies, and government around business and biodiversity.
- Ensure the sustainable growth of the NBBN.
- Design and Implement the NBBN communications plan.
- Provide strategic guidance to the EWT on matters relating to biodiversity and business.
- Present on biodiversity and business at relevant forums.
- Develop and manage the NBBN budget in line with the EWT's policies and procedures.
- Drive the EWT's activities around the development of the Green Economy and green business development.

Minimum qualifications, experience, and competencies required:

- A degree in a relevant field such as natural sciences, business management, environmental management, or economics.
- Proven working experience in the private sector with at least five years of experience working with business and environmental management or sustainability.
- A strong network of relevant stakeholders in the business sector.
- A solid reputation and track record among business and government.

- Demonstrated experience managing projects related to business and biodiversity.
- High levels of knowledge about issues related to biodiversity and business.
- Demonstrated fundraising, budgeting, and programme planning abilities.
- Experience with results-based portfolio and project cycle management, monitoring and evaluation methodologies and principles.
- Strategic and innovative thinker.
- Ability to build new, and develop existing, relationships with stakeholders at all levels.
- Strong interpersonal and management skills and experience.
- Excellent communication skills and excellence in written and spoken English is essential.
- Leadership skills.
- Must be able to work independently.
- Demonstrated experience in facilitating the establishment of networks and multi-stakeholder participatory processes, is beneficial.
- Training and facilitation experience.
- Computer literacy in relation to Office applications (word processing, spreadsheets, PowerPoint) as well as the use of the internet and online communication tools.

Interpersonal skills:

- Disciplined, self-motivated, innovative, and energetic.
- Fluent in English.
- The ability to work both independently and as part of a team.
- Excellent communication and people skills and an approachable personality.
- Good business acumen

This position will be based at the EWT Conservation Campus in Midrand, South Africa. The Endangered Wildlife Trust is an equal opportunity employer. To apply, please email your CV and a detailed letter of motivation of why you are the best candidate for this position to Emma Chisare, the Human Resource Assistant, emmac@ewt.org.za. Applicants who have not been contacted within ten working days of the closing date must please assume that their applications were not successful. The EWT reserves the right not to make an appointment. All applications will be treated in the strictest confidence.

Closing date: 17 October 2020.